

Registrations with the HPCSA for O&M Practitioners

You **cannot** register on the online portal at all so do not try.

I have been in touch with the head of registrations to ensure we are following the correct procedure for the first time registration of O&M Practitioners. You are welcome to let others know about this and the College can be a collection point for anyone who would like to submit their documents with ours. We will hand deliver and collect documents to make sure nothing goes missing, as you have to submit original documents. The process we are going to follow for the HPCSA registration is as follows:

The following documents need to be in an A4 envelope with your name on the front:

1. Form 24 original that you have written on to complete with signature of OT supervisor.
2. **Original** qualification certificate and one certified copy of it.
3. Certified copy of your ID
4. Certified copy of marriage certificate if you want to register in your married name and it is different to the name on your certificate.
5. Proof of payment of registration fee and annual fee, as a printed sheet. You need to pay into HPCSA bank account with references as below.

All documents will be checked for completeness when handed in. If you leave something out they will be rejected.

If anyone has lost their certificate, please let Elizabeth Louw at the College know
elizabethl@guidedog.or.za

The closing date for submissions to the College is Friday, 31 July 2026. The box of applications will then be delivered to the HPCSA and when processed we will collect them again.

If you want to submit individually after that date you will need to take them to the offices of the HPCSA or use the address on the Form 24 to have them couriered. I don't know how they ensure they are returned to you. The end date for registration of all currently qualified O&M Practitioners is 30 April 2027.

Taken from the HPCSA website

HPCSA Bank Details

- Bank: ABSA
- Branch: Arcadia
- Branch Code: 63 2005
- Account Name: HPCSA
- Account Type: Cheque
- Account Numbers:
 - Annual fees: 405 00 33 481 (some people have found this account number doesn't work. If this is the case, then use the other account below.)

- Other fees: 061 00 00 169
- Deposit References:
 - Registered practitioners: HPCSA registration number (eg MP1234567)
 - **New registrations: ID or passport number**

Please note: Internet transfers take approximately three days to reflect on our statement and all direct payments from ABSA branches take 24 hours.